

**RAJASTHAN UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES
BIKANER**

Regulations for Affiliation of Private Veterinary Colleges, 2020

Chapter 1

Preliminary

1. Short title extent and commencement

- a. These Regulations may be called 'Regulations for Affiliation of Private Veterinary Colleges for B.V.Sc & A.H. degree, 2020'.
- b. These shall extend to all private Veterinary colleges who intend to affiliate or are affiliated (annual provisional or permanent, as the case may be) with this University located anywhere within the jurisdiction of the University, i.e., the whole of the state of Rajasthan.
- c. These shall commence with effect from the date of notification issued by the University.

2. Definitions- In these Regulations, unless the context otherwise requires,-

- (a) "Academic Council" means the Academic Council of the University;
- (b) "Affiliation" means affiliation accorded to a college or an institution or a unit, whether private or public, by whatever name called, affiliated (annual provisional or permanent, as the case may be) with the University with respect to specific academic programmes;
- (c) "Board" means Board of Management of the University;
- (d) "College/institution" means any college or institution registered under the appropriate Trust/Societies Registration Act as applicable, which has been accorded to impart education for undergraduate degree (B.V.Sc. & A.H.) in the field of Veterinary and animal sciences in the state of Rajasthan.

- (e) "Dean of the College" means head of an affiliated college or institution or unit;
- (f) "Faculty" means Faculty of the University;
- (g) "Government" means the State Government of Rajasthan;
- (h) "MSVE Regulations" means the Minimum Standards of Veterinary Education- (Bachelor of Veterinary Science and Animal Husbandry- Degree Course) Regulations 2016, of Veterinary Council of India; and subsequent amendments from time to time, as the case may be.
- (i) "Registrar" means the Registrar of the University;
- (j) "Student" means the person admitted and enrolled in an affiliated college or institution of the University for taking a course of study for a degree or other academic programme duly instituted;
- (k) "Teacher" means a person, known by any rank, appointed/hired by the affiliated college or institution for the purpose of imparting instruction;
- (l) "University" means the Rajasthan University of Veterinary and Animal Sciences
- (m) "Veterinary Council of India" means the Veterinary Council of India constituted under the Indian Veterinary Council Act, 1984 (Central Act No. 52 of 1984);
- (n) "VCI Rules, 2017" means VCI (Procedure for recognition and de-recognition of Veterinary Colleges and Veterinary qualifications) Rules, 2017 and subsequent amendments from time to time, as the case may be; and
- (o) "Vice-Chancellor" means the Vice-Chancellor of the University.

Words and expressions used in these regulations but not defined herein shall carry the same meanings as are assigned to them.

Chapter II

Introduction

1. As provided under the sub-section (i) of the Section 7 of Chapter II of Rajasthan University of Veterinary and Animal Science Act, 2010 (No. 13 of 2010), under the functions of the University it has been prescribed to affiliate private colleges. Therefore, in order to streamline the process of affiliation as well as to provide strict and appropriate regulations so as to maintain standards of education, these Regulations are being promulgated.
2. These regulations shall apply to all those private colleges as defined in 2(d) of chapter I. A college/institution established/to be established by a registered Trust/Society, intending to impart education for the award of BVSc & AH degree in the discipline of Veterinary and Animal Sciences located within the State shall be affiliated to the University on satisfying such conditions as laid down in these regulations for the purpose of affiliation.
3. Before approaching the University for Affiliation, the society/trust should carefully read the provisions of Veterinary Council of India (VCI) Act 1984 and rules namely, VCI Rules, 2017 and MSVE regulations, 2016 prescribed by the VCI, for B.V.Sc & A.H. degree course and their subsequent amendments from time to time, as the case may be, as fulfilling the norms, required in regulations, before the affiliation and thereafter, shall be the sole responsibility of the applicant trust/society.
4. Interested Trust/Society shall apply for affiliation. The applicant applying for the first time shall have to submit original 'No Objection Certificate' (NOC) from the Government of Rajasthan. All necessary information shall be filled as prescribed for affiliation along with essential documents and the self declaration regarding facilities developed by the applicant as per Veterinary Council of India (VCI) for the Minimum Standards of

Veterinary Education (MSVE), 2016 for first year of B.V.Sc & A.H. and growth plan for the 2nd and subsequent years.

5. The application shall be processed by the University as per the norms/rules/provisions/regulations for affiliation of Private Veterinary Colleges in the State of Rajasthan.
6. University shall not be responsible for any kind of delay in affiliation or delay in getting permission from VCI or getting inclusion of the degree in the first schedule of the Indian Veterinary Council Act, 1984.
7. These Regulations are complimentary to the provisions in vogue or made in future by regulatory bodies like VCI etc. By no means, these Regulations shall be overriding the provisions laid down by such bodies.
8. It shall be mandatory for the existing as well as future private colleges to abide by these Regulations. Existing private Annual Provisionally Affiliated colleges shall fit in these regulations automatically, depending upon the stage in which they are currently running. They shall have to switchover to these provisions immediately.
9. Once, any private college is Provisionally Affiliated, it shall be mandatory for that college to implement the directions/advises of the University, failing which, such college(s) shall be inviting penalty, which may be financial, disallowing future admissions and/or stoppage of affiliation.

Chapter III

General Regulations for Affiliation of Private Veterinary Colleges in Rajasthan

- 1 Those organisations which are registered under Trust/Societies Registration Act shall be eligible to make an application for seeking provisional affiliation of private Veterinary college, to the University.
- 2 For fresh application, original NOC issued from the Government of Rajasthan shall have to be submitted with the Application Form along

with the documents as specified in MSVE regulations, 2016 and VCI Rules, 2017, failing which the application shall be rejected.

- 3 The applicant should have suitable land of size as specified under MSVE regulations, 2016, as amended time to time as the case may be, at its disposal, whether by way of ownership or lease from Government or Government agency for at least 30 years, earmarked for the Veterinary college.
- 4 All infrastructure facilities for administrative, academic and other buildings with sufficient accommodation to meet the immediate academic and other space requirements as specified in MSVE regulations 2016, as amended time to time as the case may be, with adequate scope for future expansion in conformity with those prescribed in the MSVE regulations 2016 of VCI. These except for Instructional Livestock Farm Complex, shall be on a single contiguous plot of land.
- 5 The applicant must submit the building plan of the Veterinary College prepared by an architect registered with the Council of Architecture, and duly approved by the competent authority as designated by state government.
- 6 The college shall appoint a regular Principal/Dean. The teaching/ non teaching staff, to be recruited by the college for the first academic year should have essential qualifications and experience as specified in MSVE regulations 2016, as amended time to time. The applicant shall prepare a 'manpower programme' for implementation in the Veterinary College for subsequent years and such manpower programme shall meet the requirements specified in the MSVE regulations, 2016, as amended time to time.
- 7 The college shall also have the common facilities as stipulated in the MSVE regulations, 2016, as amended time to time.

- 8 It shall be the sole responsibility of the applicant trust/society to satisfy the requirements and follow all directives of Government of Rajasthan, VCI, University, or any other appropriate authority designated for this purpose. The University shall only be acting as a facilitator, without any legal, financial or consequential liabilities arising out of the matters connected with affiliation.
- 9 The applicant body shall enclose 'Self Declaration' on a Non-Judicial Stamp of Rs. 1000/- (Rupees One thousand only) regarding the required facilities developed by the applicant body for the 1st and 2nd academic years in accordance with the standards specified in the MSVE regulations, 2016 and growth plan for subsequent years.
- 10 Once any college is granted affiliation, it shall be mandatory for the college to implement the directions/ instructions/regulations of the University, or any other appropriate authority to maintain the academic standards and safeguard interests of the stakeholders including students, faculty, non-teaching employees and all interested, failing which, such college shall be liable to penal action.
- 11 If the University is of the view that a private Veterinary college had violated any provisions of the rules, regulations, instructions or notifications issued by the University / Govt. of Rajasthan/ VCI/ or any other appropriate authority, it may take any of the following actions:
 - i) Financial penalties.
 - ii) Cancellation of admission or registration of the students admitted in violation of the rules.
 - iii) Withdrawal of affiliation.

Note: Before taking any action under the above sub sections, a reasonable opportunity of being heard shall be provided to such college/ institution by the University.

- 12 If at any time during the continuation of affiliation, the Government of Rajasthan, VCI or University raises any objections or makes any observations in view of the requirements of VCI/ICAR or any other applicable law, it shall be mandatory on the part of the college to take immediate remedial measures in the prescribed time bound manner.
- 13 Any punitive/suggestive/advisory action by the Government of Rajasthan/ Veterinary Council of India/the University, shall be binding on the college.
- 14 The University may appoint such number of visitors/inspectors, as it may deem requisite, to inspect any provisional affiliated college or to attend any examination held by any such college or any affair as the University deem fit. The visitors/inspectors shall have the powers for photography/ videography and shall report to the University on the adequacy of the standards including staff, equipment, accommodation, training and other facilities as prescribed. They shall submit the inspection report to the University.
- 15 The University shall be empowered to institute an enquiry into the affairs related to academics/admissions/examinations/ affiliation/ change of examination centre/any other matter, of the affiliated college for which it shall be mandatory for the affiliated college to provide required information and extend cooperation.
- 16 The University reserves the right to change any rules/regulations/ requirements/ fee/charges related to affiliation of a private Veterinary College at any time.

Chapter IV

Application for the Consent of Affiliation/Grant of Annual Provisional Affiliation

- 1 The applicants who have been issued NOC by the Government of Rajasthan for opening of a new private Veterinary college shall have to

apply for the Letter of Consent of Affiliation from the University as prescribed in VCI Rules, 2017.

- 2 Application for consent of affiliation/annual provisional affiliation as the case may be, shall be submitted to the Registrar, RAJUVAS, Bikaner along with the prescribed Application and Processing fee.
- 3 All essential documents, original NOC issued by the State Government and a self declaration regarding facilities developed by the applicant body as per the MSVE regulations, 2016, as amended time to time as the case may be, with a phase wise growth plan for subsequent years shall have to be submitted with the Application Form.
- 4 Incomplete application shall be rejected and fee forfeited, however, applicant shall be free to file fresh application.
- 5 For those, who are applying for the first time, the application along with processing fee, shall be valid for a period of 2 years or up to grant of approval by the VCI to start the college, whichever is earlier.
- 6 For subsequent academic years, the application shall be valid for only forthcoming academic session. The last date for submission of application will be 31st March of the preceding year of admission during an academic year.
- 7 If the applicant fails to obtain affiliation of the University/permission from Veterinary Council of India, to start the college, it shall have to apply afresh for the next session. The processing fee, once paid, shall not be refunded in any case viz., on withdrawal or rejection of the application or the VCI not approving the admission or the University deciding not to grant affiliation.
- 8 It is therefore, advised that application for affiliation should be filed by 31st March of the preceding academic session so that the University gets ample time to process, inspect and recommend. Nevertheless, the University does not guarantee any time limit of process to the applicant.

- 9 For the Consent of Affiliation, the University shall constitute a committee for the technical evaluation of the application. The committee shall examine the application for the grant of consent of affiliation and shall physically verify the infrastructure, manpower and facilities etc. as per the requirement under MSVE Regulations 2016 as amended time to time as the case may be by way of inspection.
- 10 The applicant shall have to deposit an Inspection fee of Rupees. 100,000/- to the University.
- 11 For annual provisional affiliation, the University shall constitute a committee for the technical evaluation of the application. When the requirements including infrastructure and manpower as per the MSVE Regulations, 2016, as amended time to time as the case may be, are completely met the management of the proposed college shall file a status report, and make a presentation of the facilities to the University through the Registrar along with a video CD of the available facilities and request for inspection. The presentation, however, shall be open to all faculty members of the University.
- 12 If the University authority finds that the facilities are seemingly inadequate, the applicant body shall be apprised of the same during the presentation and in writing. In such a case, the applicant body shall develop the facilities and again make a presentation, along with fresh video CD to the University authorities.
- 13 Consequent to video presentation, if the University authorities are satisfied that the facilities developed by the applicant body are *prima facie* worth inspecting, the University shall constitute a team for inspection of the college. The applicant body shall have to deposit an Inspection fee of Rupees. 100,000/- to the University. The Inspection team shall visit the college and conduct inspection of the college to assess the status of

infrastructure, facilities, faculty etc as per the requirement under MSVE Regulations 2016 as amended time to time as the case may be.

- 14 At the time of inspection, the applicant should ensure that all the required manpower (teaching/supportive/technical) have been recruited as per MSVE regulations, 2016 of VCI, as amended time to time as the case may be, should be essentially present physically, at the time of inspection, failing which, affiliation may be denied and the entire process of affiliation may have to be started afresh. The college shall extend all facilities and cooperation to the inspection team.
- 15 The applicant should furnish the records related to qualifications, relevant experience, designation of the employees as specified in VCI Rules, 2017. If any faculty member resigns/rejoins/freshly joins, the information must be furnished to the University.
- 16 The inspection team shall submit the Inspection Report to the Registrar, RAJUVAS, Bikaner in the prescribed format duly signed by all the members for placing before the University.
- 17 The report shall be placed before the Academic council and thereafter to the Board of management along with summary of observations/recommendations of the Academic Council. Otherwise it shall be returned back to the applicant body of the proposed college for improving the facilities and re-inspection on a future date.
- 18 After approval from the Board of Management, the University shall issue the letter of consent of affiliation to the proposed Veterinary college, or provide the annual provisional affiliation as the case may be.
- 19 The applicant shall then submit a detailed status report and all necessary forms as applicable under the procedures, VCI Rules, 2017 to the Central Government for obtaining permission to admit the students
- 20 Annual Provisional affiliation shall be granted to the proposed Veterinary College after obtaining the permission from the Central Government.

- 21 The University shall ask the applicant to deposit the applicable fee for annual provisional affiliation Rs.5,00,000/- (Rs. Five lacs only) through online transaction in the Bank account of RAJUVAS, for the relevant academic year, within stipulated time(Note:- Online transaction for affiliation fee should be done only through bank account of the concerning college/society running such college). After receipt of affiliation fee, the University shall issue orders for Annual Provisional Affiliation.
- 17 The University shall have the right to carry out inspection of the college, scheduled or without any prior information, at any time.

Chapter V

Admission of Students and Subsequent Annual Provisional Affiliations:

- 1 The college must obtain approval of the VCI prior to admission of students in the first year B.V.Sc. & A.H. programme and, shall not be able to admit students for any session without the prior permission of the University and VCI.
- 2 Before the end of 1st academic session, the 2nd year requirements should be completely met. The management of the college shall make a presentation of the facilities to the University authorities, submit a video CD of the so far developed facilities on the date and time prescribed by the University. If the facilities are seemingly inadequate, the applicant body shall be communicated so during the presentation and in writing also. In such a case, the applicant body shall develop adequate facilities and again make a presentation, with fresh video CD to the University authorities, well before the admissions of the next session, failing which the college shall not be allowed to admit fresh students till the adequate facilities are developed and approved by the University/VCI.
- 3 If the University authorities are satisfied that the facilities developed for the 2nd year by the applicant are *prima facie* worth inspecting, the University shall send

a team for inspection. The applicant shall have to deposit the applicable annual inspection fee of Rupees, 100,000/- (Rupees One Lakh only) through online transaction to the University.

- 4 The University will conduct inspection of colleges and if the staff and other facilities are found adequate, the University shall issue a letter to deposit the applicable fee for annual provisional affiliation fee Rs. 5 lakhs (5,00,000/-) through online transaction to the University bank account. After deposition of the annual affiliation fee, affiliation letter shall be issued to eligible colleges for Annual Provisional Affiliation. The same process shall apply to subsequent years also.

Chapter VI

Permanent Affiliation

- 1 After passing out of first batch of students from an affiliated college and following inclusion of qualifications in the Schedule I of the Indian Veterinary Council Act, 1984 by Government of India, the college shall qualify for permanent affiliation, and the University will not give further Annual Provisional Affiliation.
- 2 For getting permanent affiliation, consequent to fulfilling the conditions mentioned above, the college shall be required to deposit one time affiliation fee of Rs. 1.5 Crore (non refundable) to the University. In addition, the college shall also tender an irrecoverable bank guarantee of Rs Fifty lacs (Rs 50,00,000) as surely pledged to the University. This amount shall be forfeited, in case the college fails to fulfil the norms and requirements of Veterinary Council of India/ State Govt./University or any other authority established by law for the purpose, at any subsequent date, the bank guarantee shall be encashed by the University. In such cases, no further students shall be allowed to be admitted to such college.

- 3 The University will conduct inspection atleast once in a year in case of permanently affiliated colleges to ensure that such colleges must comply the rules/provisions as per MSVE Regulations, 2016, and their subsequent amendments from time to time, as the case may be.
- 4 A sum of Rupees 5000 per student per year shall be charged annually, as administrative expenses, from both provisionally and permanently affiliated private colleges before the beginning of each session .
- 5 The Permanent Affiliation shall be applicable for the Private Veterinary Colleges with intake capacity of 80 seats. The applicable fee as mentioned shall have to be deposited by the recognised college permitted for increase in intake capacity.

Chapter VII

Withdrawal of Affiliation

- 1 The private colleges shall be closely monitored by the committee constituted by the University from time to time. The affiliation of a college may at any time be withdrawn in part or in whole or modified, if the college after due inquiry by a committee constituted by the University, found any deficiency/irregularities/violation of any provisions of the rules, regulations or notifications issued by the University/VCI/Govt. of India or Rajasthan State or any other regulatory body.
- 2 In addition, the privileges conferred on a college by affiliation may be withdrawn in part or whole/modified, for the following reasons/condition(s)
 - If there is violation of affiliation regulations or non-compliance of directives of VCI/affiliating University,
 - If the college has failed to observe and comply any of the prescribed conditions of affiliation or found conducting itself in a manner

prejudicial to the academic and administrative standard and detrimental to the interest of the University

- If a provisionally or permanent affiliated private Veterinary college ceases to function, or is shifted to a new location and/or transferred the ownership of the college to a different society/trust without obtaining proper approval of the University, and it shall, for the purpose of future affiliation be treated as a new college as the case may be.
- 3 The University on its own, on the basis of any complaint or any other information or report from any other source, can cause an enquiry in respect of a college. In cases where the college does not fulfil the requirements or remedial measures taken are not adequate in compliance to any such deficiency as pointed out by the University, the University may submit the report of such College to the Academic Council, recommending withdrawal of affiliation of the College.
 - 4 If the University decides to withdraw the affiliation of the college, or the affiliation stands terminated by the order of the University, temporarily or permanently, such decision shall not affect the interests of the current students of the college who were on its rolls at the time of issue of the order till they pass out the normal duration of programmes to which they are registered. The University in consultation with the VCI and State Government shall have to alleviate the educational future of the affected students in an appropriate manner as per its decision.
 - 5 The decision of Academic Council would be put up before the Board of Management (BOM) for further approval.
 - 6 The BOM, before providing approval, may, if deemed necessary, provide a hearing to the college concerned. If BOM intends to withdraw affiliation of the College, the University shall inform the Government that the college has failed

to honour the terms and conditions laid down by the Government in its NOC and therefore, shall further request to the Government to withdraw the NOC issued to the College and to approve arrangements suggested regarding shifting of students of ongoing batches in that particular College.

- 7 The college shall be deemed to be de-affiliated consequent to withdrawal of NOC by the State Government.
- 8 The University reserves the right to amend the Regulations/procedures/fee(s), related to affiliation of college, in future without prior information to the institutions.

DECLARATION

(TO BE PRODUCED ON RS. 1000/- NON JUDICIAL STAMP PAPER ATTESTED BY NOTARY PUBLIC)

I.....S/O.....resident
of....., on behalf of.....
(Organization/Trust) solemnly declare that:

1. I have applied for affiliation of college (named below) for award of the Degree-Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.) to the Rajasthan University of Veterinary & Animal Sciences, Bikaner on the prescribed form along with prescribed fee.
2. The details about the College are given below:
Name of Institution (in capitals letters)
(In English).....
(In Hindi).....
Complete Postal Address of the College (in capital letters)

(In English).....
.....

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.....

(In Hindi).....
.....

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.....

Name and complete postal address of controlling organization/trust (in capital letters)

(In English).....
.....

(In Hindi).....
.....

Name and complete postal address of authorized signatory on behalf of controlling organization/trust (in capital letters)

(In English).....
.....

(In Hindi).....
.....

Authorized signatory's phone numbers with STD code

Office.....

Residence.....

Fax.....

Mobile.....

Email address (compulsory):.....

3. On behalf of the applicant body, I am authorized declaring representative. I have full knowledge of the norms and provisions of MSVE regulations, 2016 for BVSC & AH degree course prescribed by the VCI, and provisions of Veterinary Council of India (VCI) (Procedure for recognition and de-recognition of Veterinary Colleges and Veterinary qualifications) Rules, 2017 formed under the provision of the Indian Veterinary Council Act, 1984.
4. That, I am fully aware that the degree programme, governed by the norms of the Veterinary Council of India (VCI), New Delhi.
5. On behalf of the applicant body, I declare that it shall be binding on the applicant body to fully, in letter and spirit, to abide by the MSVE regulations, 2016 of VCI, as amended time to time as the case may be, regarding the establishment of new Veterinary College and follow the VCI Rules, 2017, as laid down at present, as well as in future.
6. On behalf of the applicant body, I declare that it shall be binding on the applicant body to fully, in letter and spirit, abide by the regulations/ advises/directives etc. provided by the Veterinary Council of India (VCI), New Delhi, Government of Rajasthan and Rajasthan University of Veterinary and Animal Sciences, Bikaner including their authorities.
7. I declare that, it shall be binding on the applicant body fully, in letter and spirit, abide by the regulations for affiliation of private colleges to Rajasthan University of Veterinary & Animal Sciences, Bikaner, as laid down at present as well as in future.
8. On behalf of the applicant body, I declare that it shall be binding on the applicant body to fully, in letter and spirit, to the provisions with respect to the revision of fee structure/charges and other terms and conditions related

to the affiliation rules and regulations/directions by the University/ Govt of Rajasthan/VCI issued at any time, without prior notice.

9. I hereby declare that the said College (which has applied for affiliation) shall abide all the regulations, orders, instruction etc. issued by the University and also framed by in the future, failing which the University reserves the right to withdraw the affiliation.
10. I declare that, it shall be binding on the applicant body fully, in letter and spirit, abide by the provisions of Right to information Act, 2005, as applicable.
11. The above information in Para 1 to 10 is correct to the best of my knowledge and nothing, herein, has been concealed.

Signature

Date:
Place:

(authorized signatory on
Behalf of organization/trust)

Witness 1:

Name:
Father's name:
Full Address:

Signature

Witness 2:

Name:
Father's name:
Full Address:

Financial Penalties

Penalties in the form of fine may be up to the following limits, as recommended by the Inspectors/Visitors/Authorized Persons.

Items of Deficiencies	Amount in Rupees
1. Library	1,00,000
2. Building	5,00,000
3. Staff	10,00,000
4. Equipments	5,00,000
5. General upkeep of the campus	1,00,000
6. Delay in submission of admission list	15,000
7. Admission of in-eligible candidates	15,000
8. Incomplete Enrolment forms	15,000
9. Delayed enrolment	15,000
10. Delayed submission of examination marks	15,000
11. Other deficiencies	As decided by the University

Imposition of penalty shall be subject to the recommendations in the Inspection Report and its approval by the Academic Council, which shall have a right to modify and/or waive off the recommended penalty also. Decision of the Academic Council shall be final in the matter.

The annual provisional affiliation shall only be granted after the compliance of such deficiencies by the college, as pointed out by the inspection team/committee within the stipulated time.

Approved by the Competent Authority

Registrar

1 Details of Affiliation Fee

S No	Seats	Application Form	Processing Fee (for new applicant)	Inspection Fee	Annual Provisional affiliation Fee	Administrative charges	Permanent Affiliation
1	80 Seats	15,000	100,000	100,000/-	500,000	@5000/student/yr	150,00000
2	81-120 seats	15,000	100,000	100,000	750,000		225,00000*
3	121-160 seats	25,000	100,000	200,000	10,00,000		300,00000*

2 * The difference amount has to be deposited by the recognised college.