

POST GRADUATE INSTITUTE OF VETERINARY EDUCATION AND RESEARCH, (PGIVER)

NH-11 AGRA ROAD, JAMDOLI, JAIPUR-302031, Rajasthan

BID APPLICATION FORM

OPEN BID - "Contract for Running of the Canteen"

BID Form No.....

BID NOTICE No: 02/2023-24

- (A) Name of Work: - Contract for Running of the Canteen at the PGIVER, Jaipur
(B) Amount of **BID Security Money cum Security Performance** Rs. 10000/-
(C) Date of Start of BID Application on 06-01-2024
(D) Date and time for receipt of BIDs on 16-01-2024 at **2.00 P.M.**
(E) Date and time for opening of BIDs on 16-01-2024 at **3.00 P.M**
(F) BID Type: OPEN / Single Bid BID
(G) Period of Contract:- One (1) Year (Extendable on mutual agreement)

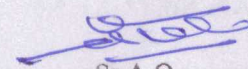
Cost of BID Document: Rs. 500 (Rupees Five Hundred Only)

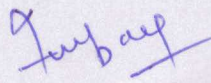
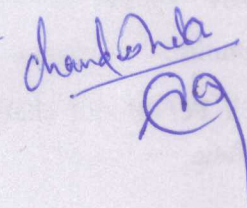
Security Money cum Performance Security: Rs. 10000/- (Rupees Ten Thousand Only)

Bank Demand Drafts in favour of "DEAN, PGIVER" payable at JAIPUR

For any Information / Clarification, please Contact:

Accounts Section,
Post Graduate Institute of Veterinary Education and Research,
NH-11, Agra Road, Jamdoli, Jaipur-302031 (Rajasthan); Tel: 0141-2681211


Sr.A.O
PGIVER, Jaipur

**POST GRADUATE INSTITUTE OF VETRINARY EDUCATION AND RESEARCH (PGIVER),
NH-11 AGRA ROAD, JAMDOLI, JAIPUR-302031, Rajasthan**

BID FORMAT

OPEN BID - "Contract for Running of the Canteen"

To be filled by the Bidder Firm only:-

1. Name of Firm:
2. Name of Contact Person (Authorized Bid Signatory):
3. Address with Pin code:
.....
4. Mobile No:; Tel (with STD Code) :.....
5. E-Mail ID:
6. Website (if any):
7. BID Application Fee of Rs. 500/- paid vide Bank DD/BC No..... dated..... (Bank Name.....)
OR by PGIVER Receipt no..... dated.....
8. Security Money cum Performance Security Rs. 10000/- deposited vide DD/BC No.....
Dated..... (Bank.....) is enclosed.
9. **Copy of Food License** is enclosed (*validity etc must be ensured*).
10. PAN No. / GST No: (*copy to be enclosed*)
11. Service Tax No: (*copy to be enclosed*)

12. **UNDERTAKING:** I/ We have read all terms and conditions and understood them. I/ we agree to all terms and conditions of the BID and put signatures on all pages of the BID form.

13. I/ We offer to pay Rs..... Per Month charge for running Canteen at PGIVER premises.

(In words)

We understand that we have to separately pay the applicable monthly Electric & Water charges and Any/all cost incurred in ensuring all the required licenses /compliance /regulations have been covered by us.

Date:

Signature of Contractor

Name of Firm:

Address:

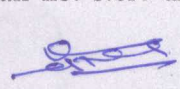
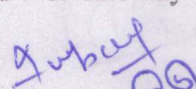
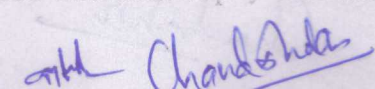
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TERMS and CONDITIONS of the OPEN BID
for "Contract for Running of the Canteen"


1. BID form can be downloaded from university website www.rajuvas.org and Rajasthan state portal <http://sppp.raj.nic.in>.
2. Security Money cum Performance Security 10000/- (in words- Ten thousand only) No Interest shall be paid on the amount of Security Money cum Performance Security.
3. The highest bid for rent shall be accepted but the minimum rent payment acceptable will not be less than be Rs. 16280/- per month.
4. Subletting of BIDs: Subletting or Re-contracting of canteen function to other firms is NOT Permitted.
5. Alternate Proposal / Modifications in Same Bid: Only one proposal must be submitted in a single bid. Any counter proposals or Modifications by the Bidder will NOT be acceptable
6. The contractor shall have to deposit the advance rent for a complete one year (12 months) before taking over the canteen.
7. (A) It would be the responsibility of contractor to collect the water and electricity bill from Office of In-charge, Building & Security, PGIVER every month.
(B) Electric charges and water charges with respect to the canteen will have to be paid by the contractor.
8. (A) The electricity charges for the actual consumption of electricity have to paid as per electric meter bill at prevalent rates applicable to this college. **The water charges at the rate of Rs. 360/- per month** shall be deposited by the contractor along with Actual electric charges in the Dean office.
(B) If the contractor fails to pay the electricity and water charges EVERY MONTH, the amount shall be deducted from the security submitted.
9. The existing furniture will be handed over to the contractor by the college which should be properly maintained. Damages to furniture/fixtures/loss/theft shall have to be borne by the contractor by replacement with similar item or cost as decided by the college Authority.
(College Authority means the Dean or any other committee so empowered by the Dean in this matter).
10. Crockery/Utensils etc. will have to be arranged by the contractor at his own cost with the condition that the quality of crockery used for service shall have to be of food grade, and good quality.

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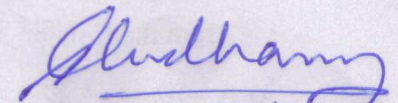
11. College authority/ Committee shall be empowered to check, inspect the quality of raw material used to prepare food / snacks/ Drinks at any time without information.
12. Raw materials used to prepare food / snacks / Drinks have to be of good quality/ certified by FSSAI/ ISI Mark/ equivalent or well known brands as per directives of FSS Act.
13. All foods articles served in the canteen should be fresh and of good quality.
14. The eatables which are found sub-standard can be discarded and removed from the canteen without any payment by the college authority.
15. Maintenance of quality of all material offered as food items and their container /crockery/packing and sanitation/hygiene shall be sole responsibility of the contractor. However, the college authority shall have a right to check and inspect the same
16. Contractor should have food license from competent authority. A copy of authorized food license to be enclosed with the BID, otherwise BID will not be accepted.
17. Canteen should be open before one hour of the office time and closed at the office time. If Contractor wants to run the canteen after office time he must be takes permission from the DEAN PGIVER JAIPUR
18. The contractor will be responsible for the safety of the building, furniture, fans, fixtures etc. even on holidays and during off hours.
19. No addition and or alteration shall be carried out by the contractor in the canteen space.
20. The building and the surrounding will have to be kept clean by the contractor.
21. The person employed by the contractor will have to put on neat and clean dress while working in the cafeteria preferably dress code.
22. The college authorities will not be responsible for realizing the payment from those people whom the contractor provides service to. It is advised that business in the canteen should be done on cash payment basis.
23. Payment transaction in canteen shall only be in Indian currency only and electronic payment gateways, wallet with electronic billing machines will be preferred.
24. The rates of items will be displayed at a prominent place in the canteen for the information of customers.
25. The contractor shall not sell any packed item above maximum retail pricing (MRP). Apart from MRP labeled items, the sale price of menu items will have to be approved by College Authority/ Committee.
26. The contractor shall not store and / or sale any food item after expiry date marked on the package.

27. All employees, students and guests, irrespective of their status, caste and creed will enjoy the same facilities in the canteen.
28. The college can consider make/create more facilities but it shall not be mandatory to accede to such demands/request from the contractor.
29. Contractor shall not sale/ serve any item like Tobacco, Pan masala products, **Cigarette** etc. prohibited to be sold at educational Institute.
30. Any complaint against the students made by the Contractor will be examined by the canteen committee; however, the decision of the Dean shall be final and binding to both the parties.
31. In case of non-fulfillments of any of the condition by the contractor, entire Security amount of the contractor can be forfeited by the college administration at the sole discretions of the college authority and Contract can be terminated without giving only reasons what so ever.
32. Operation of canteen during off hours and holidays shall be done only after seeking permission from the College Authority at each and every day.
33. Contractor shall have to produce **Identity and Address Proofs** for himself and of all his workers for security purpose. Police verification of any workers if required have to be fulfilled by contractor.
34. Contractor should ensure proper and decent behavior and fair dealing by his workers at the premises and it shall be his responsibility regarding their morale and character
35. Contractor himself will be liable to fulfill all labour laws, EPF, Central/State Govt regulation with regard to running canteen and employing workers etc. Service of child labour in college premises is not permitted. The contractor will be liable for any consequences arising out of these.
36. It shall be the responsibility of the contractor to ensure food safety, legal requirements, licensing from any agency, service/ any other tax etc.
37. The size and location of the canteen space within the institute building are as per site plan (layout) that can be physically visited & seen.
38. The interested Person / Party may inspect the canteen space and facilities any time from Monday to Saturday during institution timings.
39. For any other additional terms and condition to be decided by authority, besides above, if required, shall be notified at the time of opening of BID and the BIDer shall have to accept the same.
40. Successful Firms will have to Sign an Agreement on NJS of Rs. 500/- with the Dean, PGIVER towards fulfilling all terms and conditions.


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41. The Successful BIDder should give prior notice at least 2 months in advance to breach the contract before compilation of Time Period / extended Time Period.
42. The general terms and conditions for BID of Rajasthan University of Veterinary & Animal Sciences, Bikaner shall as Applicable.
43. The Institute (Dean, PGIVER, Jaipur) shall have powers to accept or reject the BID bids in part/full at any stage without prior information and without any reason, to the BIDDers.
44. BIDs must be filled with Ball point pens or typed clearly. Those written using pencils or having overwriting or are unclear to understand will be rejected.
45. In case of any dispute, the area of Jurisdiction will be Jaipur.


DEAN 4/1/2014

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with Jaipur
by Chandshela