

Post Graduate Institute of Veterinary Education and Research,
N.H. 11, Agra Road, Jamdoli, Jaipur – 302031
(Rajasthan)

OPEN TENDER APPLICATION FORM
OPEN TENDER for "Tractor & ACCESSORIES"

OPEN TENDER NOTICE No: OGT-3
(Financial Year 2019-20)

PART-A (for Office Use only)

1. Open Tender Notice No. OGT-3 ; dated 20th September 2019
2. Date of Start of Tender Application 20th September 2019
3. Last Date for Tender Submission: 07th October 2019 by 2:00 pm noon
4. Estimated Cost 9.50 Lac
5. Place to submit Bids: Dean Office, PGIVER, Jamdoli, Jaipur
6. Date of Opening Technical Bid: 07th October 2019 at 3:30 pm


Sr. A.O., PGIVER, Jaipur

Estimated Cost of Open-tender Total Rs. 9.50 Lacs

Section-A Rs. 6.50 Lacs

Section-B Rs. 3.00 Lacs

Cost of Tender Document: Rs. 500 (Rupees Five Hundred Only)

Earnest Money Deposit for Section-A (2% of estimated value): Rs 13000/- (Rupees: Thirteen Thousand Only)

Earnest Money Deposit for Section-B (2% of estimated value): Rs 6000/- (Rupees: Six Thousand only)

Performance Security – Applicable @ 5% of approved cost

Bank Demand Draft/ Banker cheque for cost of Tender Fees and EMD in favour of "DEAN PGIVER,)" payable at JAIPUR

PART-B (to be filled by the Bidder Firm only)

1. Name of Firm:
2. Name of Contact Person (Authorized Bid Signatory):
3. Address with Pin code:
4. Mobile No and Telephone (with STD Code)
5. E-Mail ID
6. Website (if any):

Date:

Signature

for M/s

For any Information / Clarification, please Contact:

The DEAN,
Post Graduate Institute of Veterinary Education and Research,
NH-11, Agra Road, Jamdoli, Jaipur-302031 (Rajasthan)
Tel: 0141-2681211; Email: papgiver@gmail.com



OPEN TENDER NOTICE No: OGT-3

(Financial Year 2019-20)

OPEN TENDER for "Tractor & ACCESSORIES"

Dear Sir / Madam,

The PGIVER, Jaipur, invites sealed bids from eligible original manufacturers/ authorized supplier distributors for Open Tender in Two Bid System (separate Technical Bid and Price Bid) for the supply of "**Tractor & ACCESSORIES**" from your ready stock, under a sealed cover to the undersigned latest by **09th October 2019(2:00 pm)**. The Technical bid shall be opened by Tender Opening Committee at PGIVER on the same day at **3:30 pm** onwards.

The detail of items required is presented below:-

Section- A			
S. No.	Item Name	Technical Specifications	Quantity
1.	Tractor		01
	Engine capacity	2700 CC & above 2700 CC	
	Engine BHP	45 HP & Above 45 HP	
Approx Total Cost (Section-A)			Rs.6.50 Lacs

Section-B			
S. No.	Item Name	Technical Specifications	Quantity
1.	Cultivator 09 tines		01
	Number of Tynes	09	
	Type of mounting	Three point linkage	
	No. of springs	18	
	Total Approx. Weight (kg)	225-275	
2.	Disc plough 03 Disc		01
	Overall Length (mm)	1600	
	Overall Width (mm)	1321	
	Overall Height (mm)	1270	
	Number of discs	03	
3.	Trolley		01
	Body Size	10'x6'x2'	
	Chassis	6"x3"	

	Flooring	5mm	
	Side Dala	10 Gauge	
4.	Land leveller		01
	Working Width, (mm)	1800	
	Cutting Blade Thickness(mm)	10	
	Weight (kg)	Approx. 200	
	Overall: Length x width x Height (mm)	1875 x 1225 x 1000 mm	
5.	Wooden plank		01
	Overall Length (mm)	Approx. 3000	
	Overall Width (mm)	Approx. 300	
	Overall Height (mm)	Approx. 200	
	Overall weight (kg) —	Approx. 125	
	Approx Total Cost (Section-B)		Rs. 3.00 Lacs






TERMS & CONDITIONS of the OPEN TENDER

1. If the firm is participating in the Tender, it will be assumed that all terms & conditions of the Institute are acceptable to the firm.
2. **Tender Application Form & Application Fee:** The tender document can be downloaded from University Website <www.rajivas.org> and Rajasthan state portal <http://spppl.raj.nic.in>. Tender form will not be sent by post. The prescribed Tender Application Fee of **Rs 500/-** should be submitted through a Bank Demand Draft in favour of "Dean, PGIVER" and payable at "Jaipur". Only those who quote for all the items shall be considered eligible.
3. **BID Submission:**
 - a) Interested Bidders may fill Tender for Section-A or Section-B or For Both Sections.
 - b) Interested Bidders are requested to **submit their bids in TWO PARTS** duly sealed in separate envelopes.
 - c) The Bids should **COMPULSORY** be submitted in two bids system containing two parts, Part – I Technical Bid in one sealed envelope and labeled as "for Technical Bid" (as per Annexure -II) and Part – II Price Bid in another sealed envelope labelled "for Price Bid" (as per Annexure – VII). Both the sealed envelopes should then be put in another OUTER Envelope and labeled as "**Open Tender for Tractor & ACCESSORIES at PGIVER**".
 - d) Bidder shall ensure that their bids, complete in all respects, are submitted to **The DEAN, Post Graduate Institute of Veterinary Education and Research, (PGIVER), NH-11, Agra Road, (Oppo Chanda Garden), Jamdoli, Jaipur-302031 (Rajasthan)**, so as to reach the College **latest by 09.10.2019 upto 2:00 p.m.** failing which the bids will be treated as late and Rejected.
 - e) The Part- II (Financial Bid) shall be opened only for those tenderers who qualify for Technical Bid i.e. Part – I.
 - f) The bid submitted by Telex/Telegram/Fax/E-mail etc. shall not be considered. No correspondence will be entertained on this matter.
 - g) The bid not submitted, in Separate Envelopes / for all the listed items / not in prescribed formats / incomplete in details is liable for rejection. Bid received without separate Sealed Envelopes as mentioned above will not be accepted.

ENVELOPE Part- I (Technical Offer): The Technical offer should be complete in all respects and contain all information asked for, except prices. The Technical offer should include all components asked for that are as follows:

- **Annexure I** - Covering / Acceptance Letter
- Demand Draft of Rs. 500/- for Tender Application Fee.
- Separate Demand Draft/Receipt for Section-A Rs. 13000/- for EMD Amount.
- Separate Demand Draft/Receipt for Section-B Rs. 6000/- for EMD Amount
- **Annexure II** - Technical Offer with Specifications that should not contain any price information.
- **Annexure III** – Bank Details for Third Party Online Payment
- GST Tax Registration No. & PAN No. (Copy to be enclosed)
- Declaration by the Bidder as per Annexure –IV
- Non conviction Certificate as per Annexure –V
- Undertaking as per Annexure – VI

The Technical Bid must be submitted typed or clearly written in ball pen ink. Each Page of the document shall bear seal and signature of the authorized signatory. Documents submitted must have the relevance with the technical qualification.

ENVELOPE Part - II (Price Bid): The Price Bid should give all relevant price information as per Annexure VII. The Bid Form must be filled in completely, without any errors, erasures or alterations. The Commercial offer must not contradict the technical offer in any way.

The prices must be quoted **F.O.R. PGIVER, Jaipur** and must be given in **Indian Rupees (INR) only**. Bids in Foreign Currency shall be Rejected. Rate quoted for the items should be inclusive of all taxes and statutory levies, if any. The Form of Annexure-VII must be filled in completely, without any errors, erasures or alterations.

Handwritten signatures and initials in blue ink.

Note:-

1. PGIVER is a Education & Research Institute. Hence GST should be consider as per Notification No. 47/2017- Integrated Tax (Rate) ; 14.11.2017 Dated as per Rules.
2. Wherever required , University may issue Custom/ Excise duty exemption, if requested for by tenderer and as per applicable rules.

4. Alternate Proposal / Modifications in Same Bid (Not Allowed):

- a) The quotations submitted should be for a fully functional accessory/item/ instrument along with all required parts/accessories for its functional use. Any counter proposals or Modifications by the Tenderer will NOT be acceptable.
- b) Only one proposal must be submitted for each item / instrument in a single Tender. In case of offering multiple options for single item/instruments, tender of firm for that particular item/instrument shall be technically rejected.
- c) Alternative specification also will NOT be acceptable.

5. Earnest Money (EMD): An Earnest Money Deposit for Section-A **Rs.13000/-** (Rupees Thirteen Thousand Only) or for Section-B **Rs.6000/-** (Rupees Six Thousand Only) must be enclosed with the TECHNICAL OFFER through a Demand Draft issued by a reputed Bank drawn in favour of "**DEAN, PGIVER**", payable at **Jaipur**. It should be valid for at least 90 days. Bid received without Earnest Money Deposit will not be considered. The EMD of unsuccessful bidders shall be returned without any interest after the process of bid is over. In case of successful bidder withdraws his offer within the validity of bid OR does not honour his commitment within the validity of bid and back out after placing the order with him, the EMD will be forfeited.

6. Performance Bid Security: Is Applicable on successful bidder at the rate of 5% of the approved price. Will have to sub

7. Period of Validity of Offer/Bids:- The rates quoted for participation in tender must be **valid / binding for a period of atleast 60 days** after the last date of submission of Bids/quotations. Quotations valid for shorter periods may be rejected by the purchaser as non-responsive. Once the Tender has been accepted, the rates shall remain valid for the period of atleast 6 months ending on **31.03.2020** and this period can be extended by mutual agreement.

8. Warranty:- On the required **ITEM**, any damage during supply transit, installation and in-built damages covering all parts involved in functioning will be covered under transit warranty and for equipment/apparatus/mechanical item, a period of minimum 3 year warranty from the date of satisfactory supply / installation and commissioning / acceptance of the items by PGIVER covering **machine parts, softwares, manufacturing defects etc.** The following warranty clause shall be applicable and binding for the warranty period (3 year) even if the tendered does not specify it in the quotations. All stainless steel items must be durable and rust free.

9. Correctness and Completeness of the Item :- The items shall be correct and complete in every aspect with all its necessary parts/accessories for its routine functioning and installation requisites which are normally supplied even though not specifically detailed to the specifications.

10. Delivery & Installation Period :-

The PGIVER, Jaipur would like to have the following time schedule for completion of the activities from the date of placement of orders.

- a. Delivery: 15 Days from Receipt of Supply Order, extendable only on prior permission from Dean.
- b. Installation and Operationalization: immediately on the Delivery.
- c. The bidder shall be responsible for proper packing so as to avoid damage under normal conditions of transport by sea, rail and road or air and delivery of the material in good condition to the consignee at destination. In the event of any loss, damage, breakage or leakage or any shortage the bidder shall be liable to make good such loss and shortage found at the checking / inspection of the material by the consignee. No extra cost on such account shall be admissible.
- d. Part delivery will not be allowed. The DEAN, PGIVER will have the discretion to invoke the payment from the Bank or forfeit the EMD for any breach of contract.

11. Liquidated Damages:

Recoveries of liquidated damages, short supply, breakage, rejected articles shall ordinarily be made from bills. Amount may also be withheld to the extent of short supply, breakage, rejected articles and in case of failure in satisfactory replacement by the supplier along with amount of liquidated damages shall be recovered from his dues and Performance security available with the department. In case recovery is not possible recourse will be taken under Rajasthan PDR Act or any other law in force.

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- i. The time specified for delivery in the Bid form shall be deemed to be the essence of the contract and the successful Bidder shall arrange supplies within the stipulated period on receipt of the supply order from the Purchase Officer.
 - ii. In case of extension in the delivery period with liquidated damages, the recovery shall be made on the basis of following percentage of value of Stores pending to be supplied –
 - Delay up to $\frac{1}{4}$ period of the prescribed Delivery period – 2.5%
 - Delay exceeding $\frac{1}{4}$ but not exceeding $\frac{1}{2}$ of the prescribed delivery period - 5%
 - Delay exceeding $\frac{1}{2}$ but not exceeding $\frac{3}{4}$ of the prescribed delivery period - 7.5%
 - Delay exceeding $\frac{3}{4}$ but is not exceeding the period equal to the prescribed delivery period – 10%

Note: - Fraction of a day in reckoning period of delay in supplies shall be eliminated if it is less than half a day.
 - iii. The maximum amount of liquidated damages shall be 10%. Delay in supplies exceeding the period equal to the prescribed delivery period shall render the supply order cancelled and any supplies made beyond this period shall be the sole risk of the approved supplier. Dean Post Graduate Institute of Veterinary Education and Research (PGIVER), Jaipur Rajasthan shall not be liable for any payments whatsoever on this account.
13. The Institute is not bound to accept the lowest tender.
 14. Supply will be F.O.R. Central Stores, PGIVER, Jamdoli, Jaipur and will be subject to the approval of the College/ Concerned department in terms of quality, quantity, installation/performance qualifications etc.
 15. The decision of accepting authority shall be final as to the quality of stores.
 16. No Advance Payment will be made.
 17. The PGIVER, Jaipur reserves the right to accept or reject the quotation in part/full at any stage.
 18. The university / Institute (PGIVER, Jaipur) shall have powers to accept or reject the quotation in part/full at any stage without prior information and without any reason, to the tenderers
 19. Tenders must be filled with Ball pens or typed clearly. Those written using pencils or having overwriting or are unclear to understand will be rejected. No part-offers shall be accepted.
 20. The approved tenderer will not be allowed to sublet the awarded tender to any other person / firms.
 21. In case of any dispute, the area of Jurisdiction will be Jaipur.

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Annexure I

(Letter to the DEAN, PGIVER on the bidder's letterhead)

To,

The DEAN,
PGIVER, Jaipur-302031

Bid Ref. No. _____

Date:- _____

Last Date:- _____

Sub:- Open Tender for Supply of "Tractor & ACCESSORIES"

Sir,

We, the undersigned, declare hereby that:

A. We have submitted all required fee as per details tabulated below:

Fee	Amount (Rs)	Mode	No. and Date	Remarks
Tender Appl. Fee	500/-	DD/ BC		
EMD (Section-A)	13000/-	DD/ BC		
EMD (Section-B)	6000.00	DD/ BC		

B. I / We..... for M/s..... hereby confirm that **the offer is in conformity with the terms and conditions as mentioned in your above referred Tender Letter and Enclosures, All enquiries/clarifications have been made with PGIVER to our satisfaction.** All terms and conditions of tender document have been understood by us and as token of agreement we place our signatures below.

C. We have examined and have no reservations to the Bidding Document, including its all Addenda. We offer to supply Goods/Services in conformity with the Bidding Document and in accordance with the delivery schedule and the all the terms & conditions specified in Bidding Documents. Our Bid shall remain binding upon us for a period specified in the Bid Document and may be accepted at any time before the expiration of that period

D. We also understand that the PGIVER, Jaipur is not bound to accept the offer either in part or in full and that the PGIVER, Jaipur has right to reject the offer in full or in part without assigning any reasons whatsoever. Decision of Dean, PGIVER, Jaipur shall be final and will be acceptable to us.

E. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed

F. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive

G. Our Important particulars are as given below:

S. No.	Particulars	Details
1.	Name of Tenderer Firm with Address, Pin-code, telephone/mobile No., Fax No., and E-mail ID etc.	
2.	Whether Proprietor/ Partnership/ Company	(Enclose copy of document)
3.	PAN No.	(Enclose copy, if available)

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4.	TIN No.	(Enclose copy, if available)
5.	GST Regd. No.	(Enclose copy)
6.	Manufacturer Certificate / Authorization Certificate	(Enclose copy)
7.	Are Firm is Exempted from paying, Custom Duty/ Excise Duty/Sales Tax.? <i>if YES, give details..</i>	(Enclose copy)
8.	Declaration by the Bidder as per Annexure –IV	
9.	Non conviction Certificate as per Annexure –V	
10.	Undertaking as per Annexure – VI	
11.	Any other important information related to the tender requirement.	

Yours faithfully,

Date:

Authorized Signatories
(Name & Designation, seal of the firm)

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The specifications mentioned here under are as per current needs. However, bidders can propose higher specification keeping the future needs and scalability as already mentioned in the tender but it should be of a complete functional unit.

No column under technical bid should be left blank. The vendor must specify either compliance or deviations

TECHNICAL BID

Specification- "Tractor & ACCESSORIES"

Section -A

S. No.	Parameters	Technical Specifications	Bidder's Response Please indicate whether items/goods quoted conform to the specifications (Yes/No). Deviations, if any, must be pointed out. (To be filled by bidder)	Proof submitted at page No.
1.	Tractor			
	Engine capacity	2700 CC & above 2700 CC		
	Engine BHP	45 HP & Above 45 HP		

Section-B

S. No.	Parameters	Technical Specifications	Bidder's Response Please indicate whether items/goods quoted conform to the specifications (Yes/No). Deviations, if any, must be pointed out. (To be filled by bidder)	Proof submitted at page No.
1.	Cultivator 09 tines			
	Number of Tynes	09		
	Type of mounting	Three point linkage		
	No. of springs	18		
	Total Approx. Weight (kg)	225-275		
2.	Disc plough 03 Disc			
	Overall Length (mm)	1600		
	Overall Width (mm)	1321		
	Overall Height (mm)	1270		
	Number of discs	03		
3.	Trolley			
	Body Size	10'x6'x2'		
	Chassis	6"x3"		

Handwritten signatures and marks at the bottom of the page.

	Flooring	5 mm		
	Side Dala	10 Gauge		
4.	Land leveller			
	Working Width, (mm)	1800		
	Cutting Blade Thickness(mm)	10		
	Weight (kg)	Approx. 200		
	Overall: Length x width x Height (mm)	1875 x 1225 x 1000 mm		
5.	Wooden plank			
	Overall Length (mm)	Approx. 3000		
	Overall Width (mm)	Approx. 300		
	Overall Height (mm)	Approx. 200		
	Overall weight (Kg)	Approx. 125		

Signature for Firm with SEAL (Name & Designation)

Date:

Note:- Technical documents (Product of the Brochures, Leaflets, manuals etc., if any) should be enclosed with the Technical Bid, wherever needed.

Handwritten signatures and initials in blue ink, including the word "Yam" and "Sudhakar".

THIRD PARTY DETAILS for ONLINE PAYMENTS

Name of the Firm / Company	
Address	
Name of the Bank	
Branch Address of the Bank	
IFSC Code of the Bank	
Bank Account Number	
Photocopy of <u>Bank PASSBOOK</u> and a <u>Cancelled Cheque</u>	_____ (enclosed Yes / No)
GST Regd. No.	
PAN Number	
Aadhar No. of Authorized Person	
Mobile No. of Authorized Person	+91 - _____
E-mail ID	
<p>Above details are correct and Copy of BANK PASSBOOK or a CANCELLED CHEQUE of same Bank Account is Enclosed</p> <p>Authorized Signature (with Seal)</p>	

Yes सुरक्षा बैंक
 CR 27/2/2018

Annexure – IV

Declaration by the Bidder (under Section 7 and 11 of the Act)

(On Non-Judicial Stamp of Rs. 100/- duly attested by Notary Public)

In relation to our Bid submitted to The Dean, Post Graduate Institute of Veterinary Education and Research (PGIVER), Jaipur [procuring entity] for procurement of Physiograph in response to their Notice Inviting Bids No F.6 () PGIVER/Purch/ /2019-20/_____ Dated __/__/2019 we hereby declare under Section 7 and 11 of the Rajasthan Transparency in Public Procurement Act, 2012, that:

1. We are eligible and possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity; Declaration is given below as per Finance Department order F.1 (8)Vitta/GF&AR/2011 dated 04.02.2013.

Declaration by the Bidder

In relation to my/our Bid submitted to Dean, PGIVER, Jaipur for procurement of Laboratory and Farm Equipment in response to their Notice Inviting Bids No F.6 () PGIVER/Purch/2019-20/_____ Dated __/__/2019 I/we hereby declare under Section 7 of Rajasthan Transparency in Public Procurement Act, 2012, that:

- (a) I/we possess the necessary professional, technical, financial and managerial resources and competence required by the Bidding Document issued by the Procuring Entity;
 - (b) I/we have fulfilled my/our obligation to pay such of the taxes payable to the Union and the State Government or any local authority as specified in the Bidding Document or applicable at time of bidding.
 - (c) I/we are not insolvent, in receivership, bankrupt or being wound up, not have my/our affairs administered by a court or a judicial officer, not have my/our business activities suspended and not the subject of legal proceedings for any of the foregoing reasons;
 - (d) I/we do not have, and our Directors and officers have not been convicted of any criminal offence related to my/our professional conduct or the making of false statements or misrepresentations as to my/our qualifications to enter into a procurement contract within a period of three years preceding the commencement of this procurement process, or not have been otherwise disqualified pursuant to debarment proceedings;
 - (e) I/we do not have a conflict of interest as specified in the Act, Rules and the Bidding Document, which materially affects fair competition;
2. We have complied and shall continue to comply with the Code of Integrity as specified in the Rajasthan Transparency in Public Procurement Act, the Rajasthan Transparency in Public Procurement Rules and this Bidding Document, till completion of all our obligations under the Contract; as per Finance Department order F.1(8)Vitta / GF&AR /2011 dated 04.02.2013.
 3. We agree that Grievance Redressed process during procurement process will be as per RTPP Act, 2012 & Rules, 2013 and Finance Department order F.1(8)Vitta/GF&AR/2011 dated 04.02.2013.
 4. We agree that additional condition of contract will be as per Declaration Finance Department order F.1(8)Vitta/GF&AR/2011 dated 04.02.2013.

Date:

Signature of bidder

Place:

Name:

Address:

Designation:

Handwritten signatures and text in Hindi/English, including 'सुदामा' and 'सुधीर'.

NON CONVICTION CERTIFICATE

(On Firm Letter Head dully Signed & Stamped)

This is to certify that our firm M/s.....
(Name of firm with official address) having License Nos.....
granted on (date.....) valid up to (date.....)
has not been convicted by any of the state government or central government
organization during the last five years.

Signature of Bidder

Yes सुरेश्वर
27/11/15 Blue

Annexure – VI

UNDERTAKING

(On Firm Letter Head dully Signed & Stamped)

I, _____
Prop/Partner/Director of M/S _____ do
hereby declare that:

1. I have read the terms and conditions of the Bid and I agree to abide by these terms and conditions and other guidelines issued in this regard.
2. I have enclosed all additional undertakings and / or certificates as required, as per Bid conditions. The information given by me in this tender form is true and correct to the best of my knowledge and belief and the rates quoted are not higher than the rates quoted to other Govt. / Semi Govt. / Autonomous / Public Sector Hospitals / Institutions / Organisations in the same financial year.
3. I have not been deregistered or black listed by any govt. /autonomous institution, hospital or body in India for an item which is being quoted here by me in this Bid or for participating in bid altogether.

Signature of Bidder

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28/07/2018

OPEN TENDER FOR “Tractor & ACCESSORIES”

(NOTE: Rates per UNIT must be Quoted and inclusive of all Taxes/incidental charges etc.)

Name of Firm:

PAN No:

GST Tax Regd. No:

NOTE: The Rates may be quoted on UNIT RATE Basis only

1	2	3	4	5	6				
S. No.	Brief Description of Goods	Make and Model No.	Country or State of Origin	Quantity (Nos.)	Price per UNIT (Rs.)				
					Ex - factory/ Ex - warehouse /Ex- showroom /Off - the shelf Per Unit Cost (a)	GST (if any) [Depict both as Value and %age] (b)	FINAL UNIT PRICE . Including GST	ANY Other Cost	Total COST (at Consignee Site) F.O.R. basis (Rs.)
Section-A									
1.	Tractor			01					
Section-B									
1	Cultivator 09 tines Land leveller			01					
2	Disc plough 03 Disc			01					
3	Trolley			01					
4	Land leveller			01					
5	Wooden plank			01					

Note: -

1. Delivery Period:- 15 Days from receipt of Supply Order.
2. Warranty Period:- Minimum 3 year, for Machine parts, softwares, manufacturing defects and Including during transport.
3. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.

Date:

Name _____

Business Address _____

Signature with Seal of Bidder _____

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